



<https://www.futureinterne.online/job/georgia-department-of-labor-internship/>

## Georgia Department Of Labor Internship Employment Vacancies 2025

### Description

The Georgia Department of Labor (GDOL) Internship Program offers an exciting opportunity for students and recent graduates to gain practical experience and contribute to the state's workforce development initiatives. Interns will assist in a variety of roles within the department, enhancing their understanding of labor policies, workforce solutions, and career development. This program is designed to foster professional growth and provide hands-on experience in public service.

### Responsibilities

- Assist GDOL staff with the planning and execution of workforce development initiatives.
- Conduct research and data analysis related to labor market trends, employment programs, and services.
- Support the creation of reports, presentations, and communications for internal and external stakeholders.
- Collaborate with team members on special projects aimed at improving job placement and workforce training.
- Provide administrative support, including scheduling meetings, preparing documents, and maintaining files.
- Participate in departmental meetings, learning sessions, and networking events.
- Assist in managing and organizing outreach programs for job seekers, employers, and educational institutions.
- Respond to inquiries from the public and assist with services related to unemployment, job training, and career counseling.
- Assist GDOL staff with the planning and execution of workforce development initiatives.
- Conduct research and data analysis related to labor market trends, employment programs, and services.
- Support the creation of reports, presentations, and communications for internal and external stakeholders.
- Collaborate with team members on special projects aimed at improving job placement and workforce training.
- Provide administrative support, including scheduling meetings, preparing documents, and maintaining files.
- Participate in departmental meetings, learning sessions, and networking events.
- Assist in managing and organizing outreach programs for job seekers, employers, and educational institutions.
- Respond to inquiries from the public and assist with services related to unemployment, job training, and career counseling.
- Currently enrolled in or recently graduated from an accredited college or university with a focus in business administration, public policy, human resources, economics, or a related field.
- Must be able to work a minimum of 15-20 hours per week.
- Strong academic record and interest in public service and workforce

### Hiring organization

Georgia Department Of Labor  
Internship

### Employment Type

Intern

### Duration of employment

6 Months

### Industry

Government Administration

### Job Location

Atlanta, Georgia, United States,  
30002,, Atlanta,, Georgia,, United  
States

### Working Hours

8

### Base Salary

10

### Date posted

December 7, 2024

### Valid through

18.12.2026

development.

## **Qualifications**

- Currently enrolled in or recently graduated from an accredited college or university with a focus in business administration, public policy, human resources, economics, or a related field.
- Must be able to work a minimum of 15-20 hours per week.
- Strong academic record and interest in public service and workforce development.

## **Experience**

- No prior work experience is required, though any previous internships, volunteer work, or academic projects related to labor markets, human resources, or public administration are a plus.

## **Skills**

- Excellent written and verbal communication skills.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Strong research and analytical skills with attention to detail.
- Ability to work independently and as part of a team.
- Effective time management and organizational skills.
- Familiarity with social media platforms and digital communications is a plus.

## **Job Benefits**

- Gain valuable, hands-on experience in the public sector.
- Exposure to workforce development and employment policy initiatives.
- Professional networking opportunities with industry experts and state government leaders.
- Potential for future full-time employment with the Georgia Department of Labor.
- Flexible working hours to accommodate academic schedules.
- Access to GDOL's resources and professional development sessions.

## **How To Apply**

Interested candidates should submit the following documents through the Georgia Department of Labor Internship Portal:

- A current resume outlining educational background, work experience, and relevant skills.
- A cover letter expressing interest in the internship, including why the candidate is a good fit for the position.
- Official transcript .
- Two professional or academic references.

[Job Vacancies Portal Here:](#)