



<https://www.futureinterne.online/job/gwynedd-council-internship/>

Gwynedd Council Internship Schemes Graduate 2025 New Opening

Description

Gwynedd Council is excited to announce a range of apprenticeship opportunities within its Internship Schemes for 2025. These positions offer recent graduates the opportunity to gain valuable work experience in local government, contributing to the development of services that make a difference to the communities of Gwynedd. The apprenticeship roles are designed to provide hands-on learning, career development, and insight into the workings of local government departments.

Responsibilities

- **Support Various Departments:** Assist with a wide range of tasks within designated departments, such as administration, customer services, project management, or policy development.
- **Research and Analysis:** Conduct research and provide analysis on various projects or service improvements to support decision-making processes.
- **Administrative Support:** Handle administrative tasks such as drafting reports, preparing presentations, managing data, and responding to queries.
- **Project Involvement:** Participate in ongoing projects, working alongside managers and senior staff to support the completion of key objectives.
- **Collaboration:** Work collaboratively with different departments and stakeholders to ensure projects are executed successfully.
- **Learning and Development:** Engage in regular training sessions and workshops to enhance your skills and knowledge in areas such as governance, public administration, and leadership.
- **Reporting:** Assist in preparing and presenting reports on projects, outcomes, and progress, as required by the apprenticeship program.

Qualifications

- A degree (or equivalent) in any relevant discipline.
- Graduation year: 2025 (or within the last 12 months).
- A keen interest in pursuing a career within local government or public service.
- Relevant qualifications or experience in areas such as public administration, business management, environmental studies, social services, or project management may be beneficial, but not essential.

Experience

- No prior work experience required, though any experience gained through internships, part-time work, or volunteering is considered an advantage.
- Passion for community service and public administration, with a desire to make a positive impact.
- Demonstrated ability to work independently and as part of a team.

Hiring organization

Gwynedd Council Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Business Consulting and Services

Job Location

Caernarfon, Wales, United Kingdom, LL54,, Caernarfon,, Wales,, United Kingdom

Working Hours

8

Base Salary

10

Date posted

December 20, 2024

Valid through

09.12.2026

Skills

- **Communication Skills:** Strong written and verbal communication abilities.
- **Organisational Skills:** Ability to manage time effectively and handle multiple tasks.
- **Problem-Solving Skills:** A creative approach to identifying solutions to challenges.
- **IT Skills:** Proficient in Microsoft Office Suite (Word, Excel, PowerPoint) and familiarity with other office software.
- **Teamwork:** Ability to collaborate and work well with colleagues and stakeholders.
- **Attention to Detail:** Ensure accuracy and thoroughness in all tasks.
- **Adaptability:** Willingness to learn and adapt to new challenges.

Job Benefits

- **Competitive Salary:** Receive a competitive apprenticeship salary.
- **Professional Development:** Access to a comprehensive training program to support your career growth.
- **Mentoring:** Pairing with experienced mentors within the council who will guide and support you throughout the apprenticeship.
- **Work-Life Balance:** Enjoy a flexible work environment with the potential for hybrid working arrangements.
- **Annual Leave:** Generous holiday allowance.
- **Employee Discounts:** Access to local and national discounts through various schemes.
- **Career Progression:** Opportunities to secure permanent roles within the council after successful completion of the apprenticeship.

How To Apply

To apply for the Gwynedd Council Internship Schemes Graduate 2025 Apprenticeships, please follow the steps below:

1. **Complete the Application Form:** Fill out the application form with your personal details, qualifications, and relevant experiences.
2. **Submit Your CV and Cover Letter:** Upload your CV and a cover letter outlining why you are interested in the apprenticeship scheme and what skills you would bring to the role.

[Job Vacancies Portal Here:](#)