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Islington Council Internship Schemes Graduate Placements 2025

Description

Islington Council's Internship Schemes, Graduate Placements, and Apprenticeships offer an exciting opportunity for individuals to gain valuable experience working within local government. The aim is to provide professional development, on-the-job learning, and hands-on exposure to diverse roles across the council, which will help enhance your skills and build a strong foundation for your future career. Successful candidates will be part of a dynamic team that works to deliver high-quality public services to the local community.

Responsibilities

- **Support with Council Projects:** Assist in delivering key projects that support the community, ranging from policy development to operational initiatives.
- **Research and Analysis:** Conduct research, compile data, and prepare reports to support decision-making and project implementation.
- **Customer Service and Stakeholder Engagement:** Provide support in engaging with local residents, businesses, and stakeholders to ensure services meet their needs.
- **Administrative Support:** Help with administrative tasks such as maintaining records, managing schedules, and coordinating meetings.
- **Learning and Development:** Participate in training, workshops, and networking opportunities to develop skills in project management, policy, communication, and other relevant areas.
- **Problem Solving and Innovation:** Contribute fresh ideas and solutions to improve council services and processes.
- **Collaborative Working:** Work closely with colleagues across departments, contributing to team efforts to achieve departmental and council-wide goals.

Qualifications

- **Internship Schemes:** Currently studying or about to complete a degree (any discipline), or have recently graduated.
- **Graduate Placements:** A recent graduate with a degree (any discipline), ideally within the past 12 months.
- **Apprenticeships:** A minimum of 5 GCSEs (including Maths and English at grade C/4 or above) or equivalent qualifications; a passion for learning and developing skills in a professional environment.
- Applicants must be eligible to work in the UK.

Experience

- **Internship Schemes:** No prior work experience required, though any experience in customer service, research, or administration would be an advantage.
- **Graduate Placements:** Prior experience in a work-based environment, through internships, placements, or volunteering, is desirable.

Hiring organization

Islington Council Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

London, England, United Kingdom,, E1 8RU,, London,, England,, United Kingdom,

Working Hours

8

Base Salary

10

Date posted

December 18, 2024

Valid through

25.12.2026

- **Apprenticeships:** A strong interest in public services and a desire to learn and develop practical skills through on-the-job training.

Skills

- **Communication:** Excellent written and verbal communication skills, with the ability to engage effectively with internal teams and external stakeholders.
- **Organizational:** Strong time management skills, with the ability to prioritize tasks and meet deadlines.
- **Teamwork:** Ability to work collaboratively as part of a team while also being proactive in taking initiative.
- **Problem-Solving:** Analytical and solution-focused mindset to contribute ideas and improvements.
- **Adaptability:** Flexible and open to learning new skills and taking on new challenges.
- **Digital Literacy:** Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint), and familiarity with other digital tools and platforms.

Job Benefits

- **Salary:** Competitive salary commensurate with the role.
- **Learning and Development:** Access to professional development opportunities, including training sessions, workshops, and mentorship.
- **Work-Life Balance:** Flexible working options, including remote working where applicable.
- **Holiday Entitlement:** 25 days of annual leave plus public holidays.
- **Pension Scheme:** Access to a local government pension scheme.
- **Employee Wellbeing:** Employee assistance program, health and wellness support, and other wellbeing initiatives.
- **Networking Opportunities:** Regular opportunities to engage with senior leaders, professionals, and peers across the organization.

How To Apply

- **Submit Your Application:** Please submit your CV and a cover letter explaining your interest in the role and how your skills and experiences align with the job responsibilities.
- **Shortlisting and Interviews:** Applications will be reviewed on a rolling basis. If shortlisted, you will be invited to attend an interview or assessment centre, where you will have the opportunity to demonstrate your skills and passion for the role.

[Job Vacancies Portal Here:](#)