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John Wayne Airport Opportunities \$\&\pmu | 039; 2025

Internship Students

Hiring organizationJohn Wayne Airport

Employment Type

Intern

Duration of employment

6 Month

Job Location

Costa Mesa, California, United States, 92626, Costa Mesa, California,, United States

Working Hours

8

Base Salary

10

Date posted

October 31, 2024

Valid through

12.10.2026

Description

The John Wayne Airport (JWA) Internship Program offers students a unique opportunity to gain hands-on experience in airport operations, aviation management, public administration, and other professional fields in a vibrant airport environment. This program is ideal for students interested in learning about airport operations, safety, customer service, and regulatory compliance, providing real-world experience that will benefit their careers in public service or aviation.

Responsibilities

As an intern at John Wayne Airport, you will:

- Support daily airport operations, including monitoring of terminal activities and assisting in customer service.
- Assist with data collection and analysis on passenger traffic, airline performance, and other operational metrics.
- Participate in airport safety inspections and regulatory compliance checks.
- Collaborate with departments such as Operations, Facilities Management, Customer Relations, and Environmental Services.
- Provide support for airport events, tours, and educational outreach programs.
- Draft reports, memos, and presentations for airport staff and management.
- Engage in project-based work, contributing ideas to improve airport services and operational efficiencies.
- Attend meetings and workshops with various airport departments and external partners.

Qualifications

- Currently enrolled in an undergraduate or graduate program at an accredited college or university.
- Major in fields such as Aviation Management, Public Administration, Business, Environmental Science, Engineering, or related disciplines.
- Minimum GPA of 3.0 is preferred.
- Must be able to legally work in the United States.

Experience

- Prior internship or relevant coursework in aviation, transportation, customer service, or public administration is a plus.
- Experience with data collection, analysis, and report writing is beneficial.
- Previous customer service experience is advantageous, as the role may involve direct interaction with passengers.

Skills

• **Communication**: Strong verbal and written communication skills to interact with airport staff and passengers effectively.

- Analytical Skills: Ability to analyze data and provide insights into airport operations and customer service.
- Attention to Detail: Precision in managing data, conducting inspections, and handling operational tasks.
- Problem-Solving: Ability to think critically and contribute solutions to operational and service challenges.
- **Team Collaboration**: Able to work effectively in a team environment with diverse departments.
- **Technical Proficiency**: Familiarity with Microsoft Office Suite; experience with data analysis software or tools is a plus.

Job Benefits

- Paid internship with competitive hourly rates.
- Hands-on experience in a high-traffic, fast-paced airport environment.
- Networking opportunities with aviation professionals and local government officials.
- Professional development and learning opportunities, including mentorship.
- Exposure to potential career paths within airport operations, aviation management, and public service.

How To Apply

To apply for the John Wayne Airport Internship Students Opportunities 2025:

- 1. **Submit Application**: Complete an online application on the John Wayne Airport careers portal. Include your resume, cover letter, and an unofficial transcript.
- 2. **Deadline**: Applications must be submitted by applications.
- 3. **Selection Process**: Selected candidates will be contacted for an initial interview, followed by a final interview with the hiring team.

Job Vacancies Portal Here: