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The State Of New York Summer Internship Program Opportunities 2025

Description

The State of New York is offering exciting Summer Internship opportunities for 2025 across various state agencies and departments. This program is designed to provide students with valuable hands-on experience in government operations, public policy, and state administration, while fostering a deeper understanding of state government processes. Interns will work alongside professionals and leaders in their fields, contributing to real-world projects that positively impact the state and its residents.

Responsibilities

Interns will be assigned specific duties based on their field of study and the department they are placed in. These may include, but are not limited to:

- Assisting in research and analysis related to state policies, projects, and initiatives
- Drafting and reviewing documents, reports, and presentations
- Participating in meetings, workshops, and brainstorming sessions
- Engaging in data collection, organization, and interpretation
- Assisting in the preparation and coordination of events or public outreach efforts
- Communicating with internal and external stakeholders
- Supporting day-to-day office operations and contributing to team tasks
- Participating in professional development and networking opportunities.

Qualifications

- Current enrollment in a degree program at an accredited college or university (undergraduate or graduate level)
- Strong academic record with a focus in relevant areas such as Public Policy, Government, Political Science, Law, Business Administration, Social Sciences, Environmental Studies, or related fields
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint) and basic research tools
- Ability to work effectively both independently and as part of a team.

Experience

- Previous internship or volunteer experience in a related field is a plus but not required
- Experience in academic research, data analysis, or administrative roles is an advantage
- Familiarity with state or local government operations is beneficial, though not mandatory.

Skills

- Strong written and verbal communication skills

Hiring organization

The State Of New York Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Albany, NY, United States, 12201,, Albany,, NY,, United States,

Working Hours

8

Base Salary

10

Date posted

March 11, 2025

Valid through

08.01.2026

- Analytical thinking and problem-solving abilities
- Attention to detail and strong organizational skills
- Ability to multitask and prioritize effectively in a fast-paced environment
- Enthusiasm for public service and community engagement
- Professional demeanor and strong interpersonal skills
- Ability to work effectively with a diverse group of individuals.

Job Benefits

- Gain real-world experience working with state agencies and departments
- Network with professionals and government leaders
- Opportunity to contribute to impactful projects that shape New York State policy
- Exposure to a wide range of career paths within state government
- Potential for academic credit (subject to approval by academic institution)
- Flexible work hours to accommodate academic schedules
- A stipend may be provided depending on the department or agency
- Access to mentorship and career development workshops.

How To Apply

Interested applicants are required to submit the following documents by the application deadline:

1. A completed online application form available on the official State of New York internship portal.
2. A current resume highlighting academic achievements, work experience, and relevant skills
3. A personal statement explaining your interest in the internship and how it aligns with your academic and career goals
4. A copy of your unofficial transcript
5. Two letters of recommendation academic or professional.

[Job Vacancies Portal Here:](#)